



## Project Manager Position

Perry Contracting provides quality construction services on commercial and institutional projects throughout the Greater Cincinnati and Tri-State area. We have been in business for 30 years, and we have a solid business plan to take us into the future. We are an honest and ethical employer. At Perry Contracting, you can make a difference, and you will receive appreciation and recognition for your efforts.

As a member of our project management team, you will oversee all aspects of assigned commercial projects from commencement to completion. You will manage these projects in a manner that exceeds our customers' expectations and ensures a successful and profitable project for all parties.

### Job Specifics

- Manage all financial aspects of projects
- Bid and estimate projects
- Visit job-sites on a regular basis to verify that all work is being done properly. No overnight travel is required. All projects are within about 70 miles of Cincinnati.
- Create and manage job schedules
- Set clear goals and expectations for superintendents.
- Review submittals for compliance with job specifications
- Negotiate and resolve all customer concerns.
- Estimate, prepare, and track change orders for assigned projects.
- Create budgets, schedule of values, and monthly billings
- Purchase all material and buy out subcontracts
- Manage job closeout procedures
- Conduct post project reviews to determine areas for future improvement
- Provide coaching/counseling to superintendents
- Develop/maintain network of professional relationships within our industry

### Applicant requirements

- Bachelor's degree in engineering or construction management. Associate's degree may be accepted if experience is sufficient.
- 5-7 years successful construction PM experience
- Strong computer and math skills
- Excellent verbal and written communication
- Outstanding interpersonal skills
- Prior experience as a superintendent is considered a plus
- Starting salary commensurate with experience